



SOLE SOURCE JUSTIFICATION

Project Manager: Michael Zeller Date: 8/24/2016

Consultant/Vendor: Overland, Pacific & Cutler

Contract Amount: \$ 353,100 (\$41,000 for
Amendment #2)

Project Description: Real Estate Right-of-Way Appraisal and Acquisition

Notice: Contracting without providing for full and open competition is prohibited unless justified on one or more of the boxes below.

BY MARKING THE BOXES BELOW, YOU ARE AFFIRMING THAT THE FOLLOWING STATEMENTS ARE TRUE

- ☒ The need for a sole source is not due to a failure to plan or a lack of advanced planning.
- ☒ The need for a sole source is not due to concerns about the amount of State or Federal assistance available to support the procurement (for example, expiration of state or Federal assistance available for award).

JUSTIFICATIONS FOR AWARD OF SOLE SOURCE CONTRACT (without FEDERAL FUNDING)

For non-federally funded contracts, at least one of these justifications must apply:

- ☐ Only one contractor/consultant/vendor can provide unique/highly specialized item/service.
- ☒ Economy or efficiency supports award to existing contractor/consultant as a logical follow-on to work already in progress under a competitively awarded contract.
- ☐ Cost to prepare for a competitive procurement exceeds the cost of the work or item.
- ☐ The item is an integral repair part or accessory compatible with existing equipment.
- ☐ The item or service is essential in maintaining research or operational continuity.
- ☐ The item/service is one with which staff members who will use the item/service have specialized training and/or expertise and retraining would incur substantial cost in time and/or money.

EXPLANATION: (please include a written explanation): With the proposed contract amendment #2, the primary property appraisals would be updated by Overland, Pacific & Cutler. Since the appraisal services department of Overland, Pacific & Cutler prepared the initial property appraisals it will be more expeditious for them to prepare the updated reports, which will include reviewing comparable sales and inspecting the property, rather than having another firm create new property appraisal reports.