

TRANSPORTATION AGENCY FOR MONTEREY COUNTY (TAMC)
SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS
MONTEREY COUNTY REGIONAL DEVELOPMENT IMPACT FEE
JOINT POWERS AGENCY

Draft Minutes of September 27, 2017 TAMC Board Meeting

Held at the
Agricultural Center Conference Room
1428 Abbott Street, Salinas

TAMC BOARD MEMBERS	SEP 16	OCT 16	DEC 16	JAN 17	FEB 17	MAR 17	APR 17	MAY 17	JUN 17	AUG 17	SEP 17
L. Alejo, Supr. Dist. 1- (L. Gonzales)	P	P	P	P*	P*	P*	P*	P*	P	P	P
J. Phillips, Supr. Dist. 2, 1st Vice Chair (J. Stratton)	P(A)	P	P	P(A)	P	P	P	P	P	P	P
S. Salinas, Supr. Dist. 3 (C. Lopez, P. Barba)	P	P(A)	P	P(A)	P	P	P(A)	P	P	P	P
J. Parker, Supr. Dist. 4 (W. Askew)	P	P	P	E	P	P	P(A)	P	P(A)	P(A)	P(A)
M. Adams, Supr. Dist 5 - (Y. Anderson)	P	P(A)	P	P*	P*	P(A*)	P*	P*	P	P	P
C. Hardy, Carmel-by-the-Sea (S. Dallas)	P	P	P	P	P	E	P	P	P	P	P
J. Edelen, Del Rey Oaks (K. Clark)	P	P	P	P	P	P	P	P	P	P	P
M. Orozco, Gonzales (J. Lopez, R. Bonoc)	P	P	P	P	P	P	P	P	P	P(A)	P
L. Santibanez, Greenfield	P	P	-	-	-	P	E	P	P	P	P
M. LeBarre, King City (C. Victoria)	P	P	P	P	P	P	P	P	P	P	P
B. Delgado, Marina (F. O'Connell)	-	P	-	P(A)	P	P(A)	P	P(A)	P(A)	P	P
E. Smith, Monterey (R. Deal)	P(A)	P	P	P	P	P	P	P	P	P	P(A)
R. Huitt, Pacific Grove - 2nd Vice Chair (C. Garfield)	P	P	P	P	P	P	P	P	P	P	P(A)
K. Craig, Salinas – immediate Past Chair (J. Gunter)	P	P	P	P(A)	P	P	P	P	P	P	P
T. Bodem, Sand City (L. Gomez)	-	P	P	E	P	P	P	P	P	P	P
R. Rubio, Seaside (D. Pacheco)	E	P	P	P	P	P(A)	P(A)	P	P(A)	P	-
A. Chavez, Soledad - Chair (F. Ledesma)	P	P	P	P	P	P	P	P	P	P	P
M. Twomey, AMBAG (H. Adamson, B. Patel)	P	P(A)	P(A)	P(A)	P(A)	P	P(A)	P(A)	P	P(A)	P
T. Gubbins, Caltrans, Dist. 5 (A. Loe; O. Monroy Ochoa; J. Olejnik)	P(A)	P	P(A)	P	P	P(A)	P(A)	P(A)	P	P	P(A)
R. Stedman, Monterey Bay Air Resources District (A. Romero, D. Frisbey)	-	-	-	P	-	-	P	P(A)	E	P	-
B. Sabo, Monterey Peninsula Airport District	P	-	P	P	P	P	P	P	P	P	-
C. Sedoryk, MST (M. Hernandez, H. Harvath, L. Rheinheimer)	P(A)	P	P	P	P	P	P	P	P(A)	P	P(A)
O. Rios, Watsonville (F. Hernandez)	-	-	-	P(A)	P	P	P	P	E	-	P

*New member/alternate

TAMC STAFF	SEP 16	OCT 16	DEC 16	JAN 17	FEB 17	MAR 17	APR 17	MAY 17	JUN 17	AUG 17	SEP 17
D. Delfino, Finance Officer/Analyst	P	P	P	P	E	P	P	P	P	P	P
R. Goel, Dir. Finance & Administration	E	E	P	P	P	P	P	P	P	P	P
A. Green, Transportation Planner	E	E	E	E	E	P	P	P	P	P	P
D. Hale, Executive Director	E	P	P	P	P	P	P	P	P	P	P
G. Leonard, Transportation Planner	P	P	P	P	P	P	P	P	P	P	P
M. Montiel, Administrative Assistant	P	P	P	P	P	P	P	P	P	P	P
T. Muck, Deputy Executive Director	P	P	P	P	P	P	P	P	E	P	P
V. Murillo, Assistant Trans. Planner	P	P	P	P	P	P	P	P	P	P	P
H. Myers, Sr. Trans. Planning Engineer	P	P	P	P	P	P	P	P	P	P	P
K. Reimann, Legal Counsel	P	P	P	P	P	P	P	P	P	P	P
E. Rodriguez, Senior Admin. Assistant	P	P	P	P	P	P	P	P	E	P	P
L. Terry, Accountant Assistant	E	E	P	E	E	E	E	E	P	E	E
C. Watson, Principal Trans. Planner	P	P	P	P	P	P	P	P	P	P	P
T. Wright, Community Outreach	P	P	P	P	P	P	P	P	P	P	E
M. Zeller, Senior Trans. Planner	P	P	P	P	P	P	P	P	P	P	P

OTHERS PRESENT

Michael Martinez	Access Monterey Peninsula	Eric Petersen	Salinas resident
Alex Vasquez	Access Monterey Peninsula	Terry Feinberg	Terry Feinberg Consulting
Mario Romo	Access Monterey Peninsula	Linda Gonzalez	Alternate for Supervisor Alejo
Yuri Anderson	Alternate for Supervisor Adams		

1. CALL TO ORDER

Vice Chair Phillips called the meeting to order at 9:05 a.m., and Agency counsel Kay Reimann led the pledge of allegiance.

2. PUBLIC COMMENTS

None this month.

3. CONSENT AGENDA

M/S/C Salinas/Edelen/unanimous (Board Chair Chavez arrived after the consent agenda was voted on.)

Items 3.1.6, 3.2.3, 3.3.2 and 3.4.2 were pulled and separately voted on.

Board alternate member Deal recused himself from item 3.1.6. Board member Craig recused herself from item 3.4.2, noting she is currently doing work for Moxxy Marketing. Board alternate member Askew recused herself from items 3.2.3 and 3.3.2.

The Board approved the consent agenda.

ADMINISTRATION and BUDGET

- 3.1.1** Approved minutes of the Transportation Agency for Monterey County and the Joint Powers Agency for Monterey County meetings of August 23, 2017.
- 3.1.2** Accepted the list of checks written for August 2017 and credit card statements for the month of July 2017.
- 3.1.3** Received report on conferences or trainings attended by agency staff.
- 3.1.4** Adopted Resolution 2017-23 amending Resolution 2016-09 changing the maximum cash-out allowance under the Agency's Section 125 benefit plan (Cafeteria Plan) for health insurance benefit from \$863,41 to \$400.00 effective January 1, 2018, for all classification of employees.
- 3.1.5** Amended Executive Director Hale's contract to align the maximum dash-out amount permitted for the health benefit with the Agency's Section 125 benefit plan (Cafeteria Plan).
- 3.1.6**
M/S/C Salinas/LeBarre/unanimous
Ratified changes to paid vacation and professional leave for Principal Engineer hired by the Executive Director.
Board alternate member Deal recused himself from item 3.1.6.

BICYCLE, PEDESTRIAN, TRANSIT and SOCIAL SERVICES

- 3.2.1** Regarding Designation of Lead Agency - Environmental Review- Fort Ord Regional Trail and Greenway:
1. Approved the Memorandum of Understanding to designate TAMC as the lead agency for environmental review for the proposed Fort Ord Regional Trail and Greenway project; and
 2. Distributed to the cities of Marina, Seaside, Monterey and Del Rey Oaks and the County of Monterey for their adoption.
- 3.2.2** Released draft Measure X Senior & Disabled Transportation Grant Program Guidelines for public review.
- 3.2.3**
M/S/C Salinas/Alejo/unanimous
Approved funding Bicycle Secure Program grant applications from Sand City and Seaside High School.
Board alternate member Askew recused herself from item 3.2.3.

PLANNING

3.3.1 Ratified support of California Federal Transportation Infrastructure Investment Principles as consistent with adopted Federal Legislative Program.

3.3.2

M/S/C Salinas/Alejo/unanimous

Regarding Caltrans Planning Grant Application:

1. Authorized staff to submit a Caltrans Sustainable Communities Transportation Planning Grant application to prepare a Safe Walking and Bicycling to School – Complete Streets Study to improve access to schools in Seaside and Marina;
2. Approved the local grant match not to exceed \$50,000 from the Safe Routes to School Measure X funding and partner agency contributions; and
3. Authorized the Executive Director to accept grant funds, if awarded.

Board alternate member Askew recused herself from item 3.3.2.

PROJECT DELIVERY and PROGRAMMING

3.4.1 Regarding Pavement Management Program Services:

1. Authorized staff to enter into reimbursement agreements with local agencies for TAMC to procure MTC software and database setup services, and for consultant pavement condition surveys and professional services to develop a local agency Pavement Management Program on their behalf, subject to the review and approval of Agency counsel; and
2. Authorized staff to execute a Technical Support Service agreement with the Metropolitan Transportation Commission (MTC) to acquire Street Saver software and database setup services to develop a local agency Pavement Management Program, subject to the review and approval of Agency counsel; and
3. Authorized staff to publish a Request for Proposals for consultant services to provide pavement condition surveys and professional services to develop a local agency Pavement Management Program utilizing StreetSaver software, subject to the review and approval of Agency counsel.

3.4.2

M/S/C LeBarre/Santabanez/unanimous

Regarding Travel Demand Management Branding & Marketing Consultant Agreement:

1. Authorized the Executive Director to execute a contract with Moxxy Marketing for an amount no to exceed \$57,000 to develop a brand and marketing strategy for TAMC's travel demand management program;
2. Approved the use of \$57,000 of Service Authority for Freeways and Expressways (SAFE) funds;
3. Authorized the use of \$50,000 in SAFE funds as included in the FY2017/18 budget and an additional \$7,000 in SAFE fund from the account fund balance; and,
4. Authorized the Executive Director to make administrative changes to the contract if such changes do not increase the Agency's net cost, pending approval by Agency counsel.

Board member Craig recused herself from item 3.4.2, noting she is currently doing work for Moxxy Marketing.

3.4.3 Regarding Ridesharing and Trip Planning Software Consultant Agreement:

1. Authorized the Executive Director to execute a two-year contract with Right Click Solutions, Inc., dba Ride Amigos, for an amount not to exceed \$60,000 to provide ridesharing and trip planning software for TAMC's travel demand management program;
2. Approved the use of \$60,000 of Service Authority for Freeways and Expressways (SAFE) funds budgeted for this purpose; and
3. Authorized the Executive Director to make administrative changes to the contract if such changes do not increase the Agency's net cost, pending approval by Agency counsel.

RAIL PROGRAM**3.5.1 Regarding Salinas Rail Station – Hazardous Materials Testing and Monitoring:**

1. Authorized the Executive Director to execute a contract with Geocon Consultants, Inc., in an amount not exceed \$100,180, to provide hazardous materials testing and monitoring services for the Salinas Rail Kick Start Project, Package 1, for the period ending December 31, 2018;
2. Approved the use of Traffic Congestion Relief Program (TCRP) funds budgeted to this project; and
3. Authorized the Executive Director to make administrative changes to the contract if such changes do not increase the Agency's net cost, subject to approval by Agency counsel.

REGIONAL DEVELOPMENT IMPACT FEE**3.6.1 Regarding Regional Development Impact Fee Nexus Study Update:**

1. Authorized the Executive Director to execute contract with Wood Rodgers in an amount not to exceed \$92,790 to conduct the five-year update of the Regional Development Impact Fee Nexus Study for the period ending December 31, 2020;
2. Approved the use of \$92,790 for the term of the agreement in funds budgeted for this purpose; and
3. Authorized the Executive Director to make administrative changes to the contract if such changes do not increase the Agency's net cost, pending approval by Agency counsel.

3.6.2 Approved the 2017 Strategic Expenditure Plan Update for the Regional Development Impact Fee program.***COMMITTEE MINUTES*****3.7.1 Accepted minutes from Transportation Agency committees:**

- Executive Committee – Draft September 6, 2017.
- Bicycle & Pedestrian Facilities Advisory Committee – Draft September 6, 2017.
- Technical Advisory Committee – Draft September 7, 2017.
- Rail Policy Committee – Draft September 11, 2017.

3.7.2 Received selected correspondence sent and received by the Transportation Agency for September 2017.

4. TRANSPORTATION AGENCY STRATEGIC GOALS AND OBJECTIVES WORKSHOP

The Board conducted a facilitated workshop focused on the update of Agency strategic goals and objectives. Terry Feinberg facilitated the workshop. He reported on the results of his interviews with 16 of the 17 Board members, and his takeaways from these interviews.

Mr. Feinberg asked the Board members to brainstorm three to five goals for the Agency to focus on over the next 5 years. The discussion focused on three goals - project delivery, matching funds, and communications – as well as ideas relating to new technology, multimodal solutions and flexibility. Then, Board members discussed objectives related to these goals. After that, Board members reviewed and commented on the Measure X project ranking criteria and how to use it to prioritize the delivery of projects. Finally, Board members discussed projects that should be a priority for the Transportation Agency to deliver in the next five years.

Mr. Feinberg concluded by noting that he will synthesize the comments made during the workshop and will present a draft set of Agency goals and objectives for consideration at the December 6, 2017 TAMC meeting.

5. RETIREMENT OF AGENCY COUNSEL - KAY REIMANN

M/S/C Phillips/Salinas/unanimous

Adopted resolution of appreciation recognizing Kay Reimann for her years of excellent legal advice and counsel to the Transportation Agency for Monterey County.

6. ADJOURNMENT

Chair Chavez adjourned the meeting at 11:45 p.m.