**Attachment D: Sample Invoice Summary Page Format**
**[Project Title]**
**[Consultant Firm Name]**

| Contract Budget | | |
|---|---|---|
| Task # | Task | Fee |
| 1 | [Description of task] | |
| 2 | | |
| 3 | | |
| 4 | | |
| [etc] | | |
| | TOTAL | $    - |

| Invoice Date | Invoice number | Dates of work | Task | Allocated Budget | Previously billed | Current billing | Billed to date | Percent billed to date | Remaining funds in contract | Work performed this period |
|---|---|---|---|---|---|---|---|---|---|---|
| | | | 1 | | | | | | | |
| | | | 2 | | | | | | | |
| | | | 3 | | | | | | | |
| | | | 4 | | | | | | | |
| | | | [etc] | | | | | | | |
| | | | TOTAL | | | | | | | |