

## DRAFT MINUTES

### TRANSPORTATION AGENCY FOR MONTEREY COUNTY SERVICE AUTHORITY FOR FREEWAYS EMERGENCIES AND MONTEREY COUNTY REGIONAL DEVELOPMENT IMPACT FEE JOINT POWERS AGENCY

#### EXECUTIVE COMMITTEE MEETING

*Members are: Robert Huitt (Chair),  
Luis Alejo (1<sup>st</sup> Vice Chair), Ed Smith (2<sup>nd</sup> Vice Chair),  
John Phillips (Past Chair),  
Mary Adams (County representative), Michael LeBarre (City representative)*

**Wednesday, February 6, 2019**

\*\*\* 9:00 a.m. \*\*\*

Transportation Agency Conference Room  
55-B Plaza Circle, Salinas

| EXECUTIVE<br>COMMITTEE  | JUN<br>18 | AUG<br>18 | SEPT<br>18 | OCT<br>18 | NOV<br>18 | JAN<br>19 | FEB<br>19 | MAR<br>19 | APR<br>19 | MAY<br>19 | JUN<br>19 |
|---|-----------|-----------|------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| Luis Alejo, <b>1<sup>st</sup> Vice Chair</b><br>Supr. Dist. 1 (L. Gonzales) | P(A)      | P         | P          | P(A)      | P(A)      | P(A)      | P         |           |           |           |           |
| Michael LeBarre, <b>City<br/>Representative</b><br>King City (C. DeLeon)    | P         | P         | P          | E         | P         | P         | P         |           |           |           |           |
| Robert Huitt, <b>Chair</b><br>Pacific Grove (D. Gho)                        | P(A)      | P         | P          | P         | P         | P         | P         |           |           |           |           |
| John Phillips, <b>Past Chair</b><br>Supr. Dist. 2 (J. Stratton)             | P         | P(A)      | P          | P         | P         | P         | P         |           |           |           |           |
| Mary Adams, <b>County<br/>Representative</b> Supr. Dist. 5<br>(Y. Anderson) | P         | P(A)      | P          | P         | P         |           | P         |           |           |           |           |
| Ed Smith, <b>2<sup>nd</sup> Vice Chair</b><br>Monterey (A. Renny)           | E         | P         | P          | P         | E         | P         | E         |           |           |           |           |

- 1. CALL TO ORDER:** Chair Huitt called the meeting to order at 9:00 a.m. He welcomed new appointed Committee members Adams and LeBarre. Alternate Linda Gonzales represented Supervisor Alejo until he arrived; Committee members Alejo and Phillips arrived after the consent agenda was approved.

Staff present: Goel, Hale, Muck, Rodriguez, Watson and Zeller.  
Others present: Agency Counsel Kay Reimann.

- 2. PUBLIC COMMENTS:** None.

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### **3. CONSENT AGENDA:**

On a motion by Committee alternate Gonzales and seconded by Chair Huitt, the committee voted 2-0 to approve the consent agenda, with Adams and LeBarre abstaining.

#### **3.1**     Approved minutes from the Executive Committee meeting of January 9, 2019.

### **END OF CONSENT**

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### **4. DRAFT OVERALL WORK PROGRAM AND BUDGET**

On a motion by Committee member Alejo and seconded by Phillips, the committee voted 5-0 to recommend that the Board:

1. Authorize Executive Director to submit the draft fiscal year 19/20 budget and Overall Work Program to federal and state funding agencies for initial review; and
2. Recommend that the Board provide direction and guidance to staff on the three-year budget for fiscal years 19/20 through 21/22, and the Overall Work Program for fiscal year 19/20; and
3. Recommend that the Board Direct the Executive Director to bring the final three-year budget and one-year Overall Work Program back to the Board on May 22, 2019 for approval.

Todd Muck, Deputy Executive Director reported how the Overall Work Program and Budget reflect each other. The Work Program describes the activities to be accomplished during the fiscal year starting July 1, 2019 and ending June 30, 2020. He noted that Overall Work Program is broken into 30 elements, half of them standard every year, while the other half are related to long- or short-term projects. New items for 2019/20 include initiation of the Regional Conservation Investment Strategy and implementation of a new Active Transportation Program traffic gardens program. He provided a brief update on the SR 156 – Castroville Blvd interchange and SR 68 corridor projects.

Rita Goel, Director Finance & Administration, presented the draft budget for the three-year period from July 1, 2019 to June 30, 2022. She reported that the Agency budget is funded by federal, state, and local funds, including 1% revenues for Measure X administration (since November 2016). The Agency Budget separates expenditures into two parts: operating and direct programs. The operating expenditures includes salaries and benefits, materials and supplies, and equipment. The direct program expenditures include project specific delivery, outside consultants, and contracts. She noted that the Agency expects to have enough revenues and reserves to cover operations and the planned activities in the proposed Overall Work Program.

**5. TAMC DRAFT AGENDA FOR FEBRUARY 27, 2019**

Executive Director Hale reviewed the highlights of the draft regular and consent agenda for the TAMC Board meeting of February 27, 2019. She noted that:

- The Board will begin the meeting with presentation to the Employee of the Quarter and recognition to Lynn Terry for ten years of service.
- The Board will hold a public hearing on Unmet Transit Needs
- The Board will hold a closed session regarding rail acquisition.
- The Board will be asked to authorize the Executive Director to submit the draft fiscal year 2019/20 budget and overall work program to state funding agencies for initial review

After review of the consent agenda, Committee members asked to move the action item on *Dockless Bike/Scooter Shared Mobility Program - Recommended Policies and Sample Ordinance* to the regular agenda. The Committee also agreed to keep the bylaws action item on the agenda rather than delaying it one month so that the Rail Policy Committee could review it, since all the RPC members sit on TAMC and were able to review the bylaws amendment at the Board meeting in January.

**6. ANNOUNCEMENTS**

None this month.

**7. ADJOURNMENT**

Chair Huitt adjourned the meeting at 10:03 a.m.