

TRANSPORTATION AGENCY FOR MONTEREY COUNTY (TAMC)
Measure X Citizens Oversight Committee (X-TOC)
DRAFT minutes of May 5, 2020 Meeting

Held via a Zoom Meeting

Voting Members	JAN 2019	APR 2019	JUL 2019	OCT 2019	FEB 2020	MAY 2020	JUL 2020	OCT 2020
Kevin Dayton Salinas Valley Taxpayers Association <i>(Rick Giffin)</i>	P A	P A	P A	P A	P A	P A		
Cesar Lara Transit Users <i>(Monica Gurmilan)</i>	- -	A A	A A	A A	P -	A -		
Janet Brennan League of Women Voters <i>(Howard Fosler)</i>	P P	P P	A P	P	P P	P P		
Tom Rowley Monterey Peninsula Taxpayers Association <i>(Rick Heuer)</i>	A -	P E	P P	P P	P -	P P		
Kalah Bumba Senior or disabled services agency <i>(Teresa Sullivan)</i>	P	P P	P P	P	P P	P P		
Victoria Beach Bicycling Advocate <i>(Claire Rygg)</i>	P A	E A	E A	P	- -	P -		
Rod Smalley Labor Organization <i>(Glen Schaller)</i>	P P	P A	P A	P P	P P	P -		
Cliff Fasnacht Central Coast Builders Association <i>(Kristine O'Dell)</i>	- -	A A	A A		- -	- -		
John Haupt Salinas Valley Chamber of Commerce <i>(John Bailey)</i>	P A	P A	E A		- -	P -		
Dan Limesand Monterey Peninsula Chamber of Commerce <i>(vacant)</i>	P -	P -	E -	P	P -	P -		
Scott Waltz Habitat Preservation <i>(Rachel Saunders, Big Sur Land Trust)</i>	E E	P P	A E	- P	P -	P -		

Barbara Meister Hospitality (Sam Teel)	P A	P A	P A	- -	P P	P -		
Norm Groot Agriculture (Bill Lipe)	P A	E E	P A	P	P -	P -		
Joshua Jorn Education (Jarrett Garife, Patrick Deberdt)	P - P	A P -	A A P		- -	- A		
Paula Getzelman, Chair South County (Carol Kenyon)	P P	P P	P A	P P	P -	P -		
Chris Barrera Latino Organization (Manuel Valencia)	P -	E E	E P	- P	P -	P P		
Ron Rader North County (Scott Freeman)	P -	E A	P A	P	P -	- -		
Daniel Hernandez Pedestrian (vacant)	- -	P -	A -	P	P	P		
Alexis Garcia-Arrazola Youth/College (Vacant)	A -	P -	P -	P	P	P		
Sean Hebard Construction (Keith Severson)	P P	P P	A P	P P	P P	P P		
TRANSPORTATION AGENCY STAFF								
Debbie Hale Executive Director	-	-	P	P	P	P		
Todd Muck, Deputy Executive Director	P	-	P	P	E	P		
Theresa Wright, Community Outreach Coordinator	P	P	P	P	P	P		
Mike Zeller, Principal Transportation Planner	P	P	-	P	E	P		
Kay Reimann, Transportation Agency Legal Counsel	-	P	P	E	P	-		
Rich Deal, Principal Transportation Engineer	-	-	-	E	P	-		
Stefania Castillo, Transportation Planner	-	-	P	P	-	P		
Rita Goel, Deputy for Admin & Finance	-	P	-	-	-	-		

Madilyn Jacobson, Transportation Planner	-	P	P	P	P	P		
Laurie Williams, Transportation Engineer	P	-	P	-	-	P		
Maria Montiel, Administrative Assistant				P	P	P		
Christina Watson, Principal Trans. Planner				-	-	-		
Ariana Green, Assoc. Transportation Planner				-	-	P		
Dave Delfino, Finance Officer/Analyst				-	-	-		
(alternate) P = present E = excused absence A = unnoticed absence - = alternate absent V- VACANT POSITION								

OTHERS PRESENT

Anna Velazquez Public

1. WELCOME

Barbara Meister, Committee Vice Chair, called the meeting to order at 2:00 p.m. Vice Chair Meister asked Maria Montiel, TAMC's Administrative Assistant, to do roll call.

2. PUBLIC COMMENT

None.

3.3 APPROVE CONSENT AGENDA

M/S/C Hebard/ Groot/ unanimously

3.1 Approved draft minutes of the February 18, 2020 committee meeting.

4. SAFE ROUTES TO SCHOOL UPDATE

The Committee received an update on the Measure X Safe Routes School Program.

Ariana Green, Associate Transportation Planner, TAMC, explained that the Safe Routes to School Program is a Measure X-funded initiative. The initiative funds projects and programs that improve children's health by making walking and bicycling safer and easier. Ms. Green's report included an update on the Seaside & Marina Safe Routes to School Plan, the Safe Routes to School Education Program, and the MY Town Exhibit, which is a traveling children's exhibit design to teach traffic safety and other healthy life skills to young children and their guardians.

Ms. Green also reported that TAMC staff successfully secured more than \$2.9 million in state grants in 2019 to pilot Safe Routes to School Programs at 11 schools across Monterey County and to develop a Salinas Safe Routes to School Plan for all 44 K-12 schools in the City of Salinas. She ended her presentation by presenting the Safe Routes to School Program goals for this year which include the launch of a comprehensive Measure X Safe Routes to School website, implementing the education program, developing the Salinas Safe Routes to School Plan and applying for Active Transportation Program Cycle 5 funds.

At the conclusion, Committee member Victoria Beach said staff should consider adding Measure X leveraging information on matching funds for the community and public to view.

Committee member Chris Barrera mentioned that a crosswalk light is needed at Everette Alvarez High School. He also asked if the program could cover the cost for crossing guards. Ms. Green replied that the program does not pay for crossing guards but will provide training equipment for crossing guards.

Committee member Tom Rowley asked about Safe Routes to School plans for schools in the City of Monterey. Ariana Green replied that the City of Monterey has a bike school plan and that community is covered.

5. SECOND YEAR AUDIT RESULTS

The Committee received a presentation on the Measure X Second Year Audit results and the Measure X Annual Report.

Theresa Wright, Community Outreach Coordinator introduced Committee Member Kevin Dayton, who served on the Measure X Audit Subcommittee. Mr. Dayton reported that the Measure X Citizens Oversight Committee continues to show voters in Monterey County how the Measure X funds are spent wisely. He noted that the Audit subcommittee conducted the second-year audit and prepared the Measure X Annual Report.

Prior to presenting the results of the audit, Mr. Dayton reviewed that the duties of the subcommittee are to conduct the audit, report their findings to the full committee and prepare the Measure X Annual Report.

Mr. Dayton reported that the compliance was better than last year with the exception of the City of Greenfield who submitted late due to lack of the city having a Public Works Director which contributed to the city's failure to comply by the due date. In conclusion Mr. Dayton noted that the full report is on the TAMC Annual Report that every Monterey County resident is receiving in the mail.

6. SENIOR & DISABLED TRANSPORTATION CYCLE 2 AWARD RECOMMENDATIONS

M/S/C Kalah/Dayton/unanimously

The Committee recommended that the Transportation Agency Board of Directors award Measure X Cycle 2 funds to the top three applicants (ITN Monterey County, Alliance on Aging, Partnership for Children) with the option to fund the fourth ranked applicant (Kernes Memorial Pool) if there are sufficient funds left over from Cycle 1.

M/S/C Dayton/ Bumba
(Motion passes on a vote of 13 yes and 2 noes with committee members Norm Groot and Paula Getzelman voting no.)

Committee member Kevin Dayton motioned to add the following to the recommended first motion that the Measure X Oversight Committee encourages the TAMC Board to closely examine the sufficiency of transportation options in South County in the next cycle.

The Committee recommended that the Transportation Agency Board of Directors award Measure X Cycle 2 funds to the top three applicants (ITN Monterey County, Alliance on Aging, Partnership for Children) with the option to fund the fourth ranked applicant (Kernes Memorial Pool) if there are sufficient funds left over from Cycle 1. Mr. Dayton motioned to add the following to the recommended motion that the Measure X Oversight Committee encourages the TAMC Board to closely examine the sufficiency of transportation options in South County in the next cycle.

Stefania Castillo, Transportation Planner, reported that the Transportation Agency received five applications for Cycle 2 Awards. Three from returning applicants (ITN Monterey County, Alliance on Aging, Kernes Memorial Pool) and two new applicants (Partnership for Children, North County Recreation and Park District).

Agency staff determined that all five applications were complete and in compliance with the Program Guidelines requirements. She noted that a grant review committee composed of members of the Oversight Committee and Transportation Agency staff conducted an initial review of the application materials and met to draft a list of follow-up questions for the newly required on-site field visits. After the interviews were conducted, the grant review committee ranked the applications.

In conclusion Ms. Castillo said that the grant review committee found that the North County Recreation and Park District's proposed program was not well defined, and all reviewers ranked the Park District's application the lowest. Agency staff recommended that the lowest ranking applicant not be funded, bringing the total requests to \$1,705,500 which is \$205,500 above the \$1.5 million Measure X funds available for Cycle 2. To date, approximately \$300,000 remain unbilled from Cycle 1. Current grantees have until June 30, 2020, to expend the funds, with the final claim documentation due by July 31, 2020. Staff expects some funds to carry over but not the full amount.

Staff recommended that the Agency Board of Directors award Measure X Cycle 2 funds to the top three applicants (ITN Monterey County, Alliance on Aging and Partnership for Children) with the option to fund the fourth ranked option (Kernes Memorial Pool) if there are sufficient funds leftover from Cycle 1.

Following the presentation, Anna Velazquez, member of public, expressed that more services in South County are needed. She suggested that the granted applicants should collaborate on expanding service to serve South Monterey County; and to consider other non-profit organizations in South County like the Salvation Army in Soledad. Staff agreed to reach out to them.

Committee member Chris Barrera said that South County has no non-profit organizations and that the program lacked equity. He stressed that the program goal should be to create a non-profit for people that need services, so they are not left out. Stefania Castillo replied that Agency staff will continue to outreach in South County.

Kevin Dayton noted that while expressing concerned about the lack of transportation issues in South County, the Committee recommends the three grants, and acknowledge the lack of equity. Executive Director Debbie Hale mentioned that Transportation Agency will come up with more statistics. She noted that ITN new program that will assist South County.

Committee member Theresa Sullivan noted that Alliance on Aging has been reaching out to the cities in South County to partner with them on serving the residents in South County.

Community Outreach Coordinator Theresa Wright emphasized that the current funding request by the Alliance on Aging will enhance their efforts in South County.

Committee member Chris Barrera noted that at the end of the day there is lack of equity in South County and there is need to fund all three programs. He said that Transportation Agency staff should “go above and beyond” to form a non-profit in one city in South County for them to be served. He also asked for TAMC to invite Supervisor Chris Lopez and others to help address the need.

After a robust conversation that indicated that there was reasonable equity in South County, Mr. Dayton concluded the discussion by saying he amended his motion to approve the report to show that it would indicate to the Board that there was some dissatisfaction expressed by some South County representatives.

7. UPDATE ON THE IMPACT OF COVID-19 ON AGENCY ACTIVITIES AND FINANCES

The Committee received a presentation on Agency activities related to shelter-in-place orders to contain COVID-19 transmission and estimated impacts to Measure X revenue.

Todd Muck, Deputy Executive Director, reported that to comply with Monterey County and State California shelter-in-place orders, all Transportation Agency staff have been working remotely since March 16, except to complete essential financial activities. He said that staff has been able to work remotely utilizing connections to their office computers and/or using internet-based productivity applications. Working remotely has been facilitated by the Agency’s recent transition from an in-office computer server to cloud-based file storage data back-up.

Mr. Muck said agency staff has been working with vendors to shift from paper invoices and payment checks to digital invoices and electronic fund transfer payments. He noted that TAMC was one of the first government agencies to hold a video public meeting and has provided advice and assistance to others, including Monterey-Salinas Transit and the Fort Ord Reuse Authority. He said staff continues

to refine these remote meeting techniques as experience with various software platforms, safeguards and public input strategies grows.

He remarked that Agency staff have been working closely with projects sponsors and state regulatory agencies to address potential project delays due to the COVID-19 crisis. He also noted that the California Transportation Commission is considering relaxing some of its timely use of funds requirements to take into account any project delays caused by the shelter-in-place order. He said that they are also considering delaying the due date for the Active Transportation Program grant applications, currently scheduled for mid-June.

In conclusion, Mr. Muck reported that while Measure X monies are forecast to be significantly less over the next three years, the program's existing fund balance along with new revenues will allow the Measure X program of projects to stay on track to meet programmed local match requirements for the next four years.

8. ANNOUNCEMENTS AND/OR COMMENTS

Theresa Wright mentioned that the next Transportation Oversight Committee meeting will be on July 21, 2020 and we will confirm the location closer to the meeting date.

Kevin Dayton asked how many vacancies in the Transportation Oversight Committee? Theresa Wright replied that there are four vacancies.

9. ADJOURNMENT

Vice Chair Meister adjourned the meeting at 4:30 p.m.