

**DRAFT MINUTES**

**TRANSPORTATION AGENCY FOR MONTEREY COUNTY**  
 SERVICE AUTHORITY FOR FREEWAYS EMERGENCIES AND MONTEREY COUNTY  
 REGIONAL DEVELOPMENT IMPACT FEE JOINT POWERS AGENCY

**EXECUTIVE COMMITTEE MEETING**

*Members: Luis Alejo (Chair),  
 Ed Smith (1<sup>st</sup> Vice Chair), Mary Adams (2<sup>nd</sup> Vice Chair),  
 Robert Huitt (Past Chair),  
 Chris Lopez (County representative), Michael LeBarre (City representative)*

**Wednesday, November 4, 2020**

\*\*\* 9:00 a.m. \*\*\*

ZOOM REMOTE VIDEO/PHONE CONFERENCE ONLY

<b>EXECUTIVE COMMITTEE</b>	<b>JAN 20</b>	<b>FEB 20</b>	<b>MAR 20</b>	<b>APR 20</b>	<b>MAY 20</b>	<b>JUN 20</b>	<b>AUG 20</b>	<b>SEP 20</b>	<b>OCT 20</b>	<b>NOV 20</b>
Luis Alejo, <b>Chair</b> Supr. Dist. 1 (L. Gonzales; J. Gomez)	P(A)	P (TC)	P (TC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)
Michael LeBarre, <b>City Representative</b> King City (C. DeLeon)	P	P	P	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)
Robert Huitt, <b>Past Chair</b> Pacific Grove (D. Gho)	P	P	P	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)
Chris Lopez, <b>County Representative</b> Supr. Dist. 2		P*	P	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)
Mary Adams, <b>2<sup>nd</sup> Vice Chair</b> Supr. Dist. 5 (Y. Anderson)	P	P	P(A)	P (VC)	P (VC)	P (A) (VC)	P (VC)	P (VC)	P(A) (VC)	P(A) (VC)
Ed Smith, <b>1<sup>st</sup> Vice</b> Monterey (D. Albert, A. Renny)	P	P	P	P (VC)	P (VC)	P (VC)	P(A)	P (VC)	P (VC)	P (VC)

*TC: via teleconference; VC: via Zoom video conference*

1. **CALL TO ORDER:** Chair Alejo called the meeting to order at 9:00 a.m. Roll call was taken, and a quorum was confirmed, with six members in attendance (as noted above).

Staff present: Goel, Hale, Muck, and Rodriguez.

Others present: Agency Counsel Kay Reimann; and County Counsel Katherine Hansen.

2. **PUBLIC COMMENTS:**

None this month.

3. **CONSENT AGENDA:**

**M/S/C** Huitt/Smith/unanimous

On a motion by Committee Member Huitt and seconded by Committee Member Smith, the committee voted 6-0 to approve the minutes from the Executive Committee meeting of October 7, 2020.

4. **BUDGET ASSUMPTIONS FY 21/22**

Rita Goel, Director of Finance & Administration, highlighted the proposed budget assumptions for fiscal years 21/22.

Director Goel outlined the assumptions for revenues and expenditures for upcoming activities. She reported that the Agency budget separates expenditures into two types: operating and direct programs. Operating expenditures include staff salaries and benefits, materials and supplies, and equipment purchases. Direct program expenditures include outside consultants, contracts, expenditures that apply to specific project delivery tasks.

Ms. Goel reported a proposed 2% cost of living increase, some increase to CalPERS employer contributions, and an increase in the health plan allowance. She reported that TAMC proposed to add a part-time finance position for an overlap 6-month transition in case a finance staff employee retires. She noted that no big change in planning funds was anticipated. The big change in budgeting process was that under the Direct Programs, Capital Expenditures e.g. Rail to Salinas will be put in the Integrated Funding Plan and ongoing programs e.g. FSP/SAFE/Go 831 will stay in the budget. The Agency continues to have a healthy reserve and may have to use some reserves in case of shortfall of planning funds or higher expenses. However, in the past years, although budgeted to use the reserves, the agency has only used reserves for 1 time costs for Direct programs and not for operating costs. Director Goel noted that the next steps will be that the draft budget will be presented to the Executive Committee in January or February 2021 and to the Board in February. Final budget adoption will be in May 2021.

Committee member Smith requested comparative data from other organizations for the 2% cost of living increase proposed.

Committee member Huitt asked for clarification on the part time finance position. Director Hale noted that this is being proposed as a transitioning time position It will only be needed if someone in the finance dept gives their retirement notice.

**5. NOMINATING COMMITTEE**

The committee reached consensus to recommend that the Transportation Agency for Monterey County appoint Board members Luis Alejo and Mike LeBarre as the Nominating Committee to meet and return to the Board of Directors on January 27, 2021 with recommendations for Board Chair, 1<sup>st</sup> Vice Chair, 2<sup>nd</sup> Vice Chair, and Executive Committee. These positions will serve one-year terms beginning upon their election through the next election of officers at the beginning of the January 26, 2022 Board meeting.

**6.**

**TAMC DRAFT AGENDA**

Deputy Executive Director Muck reviewed the draft regular and consent agenda for the TAMC Board meeting of December 2, 2020. After Executive Committee discussion, the following are some of the items will be considered on the regular agenda:

- Recognition of Senator William Monning
- Recognize Outgoing TAMC Board Members
- Presentation on the Caltrans US 101 Business Plan
- Fort Ord Building Demolition - Joint Procurement with MST
- Closed Session - Rail Acquisitions

On the consent agenda, the Board will consider actions on several items including:

- Appoint Nominating Committee
- TAMC 2021 Schedule of Meetings
- Central Coast Electric Vehicle Infrastructure Coordination
- SR 68 Scenic Corridor Design Project Management Request for Proposals
- SB 743 VMT Threshold Development - Contract Amendment #1
- Salinas Rail Project - HDR Engineering Contract Amendment
- Monterey Branch Line Easement

**7. ANNOUNCEMENTS**

None this month.

**8. ADJOURNMENT**

Chair Alejo adjourned the meeting at 9:55 a.m.