

**DRAFT MINUTES**

**TRANSPORTATION AGENCY FOR MONTEREY COUNTY**  
 SERVICE AUTHORITY FOR FREEWAYS EMERGENCIES AND MONTEREY COUNTY  
 REGIONAL DEVELOPMENT IMPACT FEE JOINT POWERS AGENCY

**EXECUTIVE COMMITTEE MEETING**

*Members: Mary Adams (Chair), Michael LeBarre (1<sup>st</sup> Vice Chair),  
 Chris Lopez (2<sup>nd</sup> Vice Chair), Ed Smith (Past Chair),  
 Wendy Root Askew (County representative), Kimbley Craig (City representative)*

**Wednesday, February 2, 2022**

\*\*\* 8:30 a.m. \*\*\*

REMOTE VIDEO/PHONE CONFERENCE ONLY

| <b>EXECUTIVE COMMITTEE</b>  | <b>MAR<br/>21</b> | <b>APR<br/>21</b> | <b>MAY<br/>21</b> | <b>JUN<br/>21</b> | <b>AUG<br/>21</b> | <b>SEP<br/>21</b> | <b>OCT<br/>21</b> | <b>NOV<br/>21</b> | <b>JAN<br/>22</b> | <b>FEB<br/>22</b> |
|---|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Mary Adams, <b>Chair</b><br>Supr. Dist. 5<br>(S. Hardgrave,<br>C. Courtney)                               | P<br>(VC)         | P<br>(VC)         | P<br>(VC)         | P(A)<br>(VC)      | P(A)<br>(VC)      | P<br>(VC)         | P<br>(VC)         | P<br>(VC)         | P<br>(VC)         | P<br>(VC)         |
| Michael LeBarre, <b>1<sup>st</sup> Vice<br/>Chair</b><br>King City (C. DeLeon)                            | P<br>(VC)         | P<br>(VC)         | P<br>(VC)         | P<br>(VC)         | P<br>(VC)         | P<br>(VC)         | P<br>(VC)         | P<br>(VC)         | P<br>(VC)         | P<br>(VC)         |
| Chris Lopez, <b>2<sup>nd</sup> Vice<br/>Chair</b> Supr. Dist. 2<br>(P. Barba)                             | P<br>(VC)         | P<br>(VC)         | P<br>(VC)         | E                 | P<br>(VC)         | P<br>(VC)         | P<br>(VC)         | P<br>(VC)         | P<br>(VC)         | P<br>(VC)         |
| Ed Smith, <b>Past Chair</b><br>Monterey<br>(D. Albert, A. Renny)  | P<br>(VC)         | P<br>(VC)         | P<br>(VC)         | P<br>(VC)         | P<br>(VC)         | P<br>(VC)         | P<br>(VC)         | P<br>(VC)         | P<br>(VC)         | E                 |
| Wendy Root Askew,<br><b>County Representative</b><br>Supr. Dist. 1<br>(L. Gonzales/ <del>J. Gomez</del> ) | P(A)<br>(VC)      | P<br>(VC)         | P<br>(VC)         | P<br>(VC)         | P<br>(VC)         | P<br>(VC)         | P(A)<br>(VC)      | P(A)<br>(VC)      | E                 | P<br>(VC)         |
| Kimbley Craig,<br><b>City Representative</b><br>(C. Cromeenes)  | P<br>(VC)         | P<br>(VC)         | P<br>(VC)         | P<br>(VC)         | P<br>(VC)         | P<br>(VC)         | P<br>(VC)         | P<br>(VC)         | P<br>(VC)         | P<br>(VC)         |

*TC: via teleconference; VC: via video conference*

P = Present

A = Absent

P(A) = alternate present

E = Excused

**1. CALL TO ORDER:**

Chair Adams called the meeting to order at 8:30 a.m. Roll call was taken, and a quorum was confirmed.

Staff present: Goel, Guther, Muck, Rodriguez, Watson, and Zeller.

Others present: Agency Counsel Katherine Hansen; Colleen Courtney, District 5 alternate; David Rohal and Chris Hart, Sierra Railroad

**2. PUBLIC COMMENTS:**

No public comment.

**3. CONSENT AGENDA:**

**M/S/C**

Craig/LeBarre/unanimous

On a motion by Committee Member Craig, seconded by Committee Member LeBarre, the Committee voted 5-0 to approve the minutes from the Executive Committee meeting of January 3, 2022.

**4. DRAFT OVERALL WORK PROGRAM, BUDGET AND INTEGRATED FUNDING PLAN**

On a motion by Committee Member Lopez, seconded by Committee Member Craig, the Committee voted 5-0 to recommend the Board of Directors authorize the Executive Director to submit the draft fiscal year 22/23 Overall Work Program to Caltrans for initial review; that the Board provide direction and guidance to staff on the three-year budget for fiscal years 22/23 through 24/25, the Overall Work Program for fiscal year 22/23, and the 2022 Integrated Funding Plan; and that the Board direct the Executive Director to bring the final three-year budget, one-year Overall Work Program, and the Integrated Funding Plan back to the Board on May 25, 2022 for approval, to include a 4% cost of living increase.

Mike Zeller, Director of Programming & Project Delivery, reported the annual Overall Work Program and Integrated Funding Plan describes the activities that the Agency will undertake during the next fiscal year, and provides the basis for the 2022/23 budget. The budgeting process was changed last fiscal year so that regional projects such as Salinas Rail Extension and Measure X programs are now listed in the Integrated Funding Plan. The two documents are intended to complement each other, but not necessarily add up. Agency staff time spent working on regional projects continues to be included in the Agency's budget. Direct expenses for these regional projects are only included in the Integrated Funding Plan.

Rita Goel, Director of Finance & Administration, reported that the Agency budget separates expenditures into two types: operating and direct programs. Operating expenditures include salaries and benefits, materials and supplies, and equipment. Direct program expenditures for outside consultants, contracts, and ongoing project and program delivery with continuous funding such as Freeway Service Patrol and Call Box are in the Agency's budget and the

Overall Work Program. Operating: The proposed fiscal year 2022-2023 operating expenditure budget is \$3,630,869 a net decrease over fiscal year 2021-2022 of \$179,565. The Committee agreed that the draft operating budget to be presented to the Board on February 23, 2022, be revised to include a 4% cost of living increase.

**5. TAMC BOARD DRAFT AGENDA**

Executive Director Todd Muck reviewed the draft regular and consent agenda for the TAMC Board meeting of February 23, 2022.

After Executive Committee discussion, direction was provided to staff to place the following items for consideration on the regular agenda:

- Unmet Transit Needs Hearing
- Draft Overall Work Program and Budget
- Closed Session: Executive Director Evaluation

**6. ANNOUNCEMENTS**

Executive Director Todd Muck asked the opinion of the Committee if they would prefer a 9 a.m. start time; it was the consensus of the Committee to keep the meeting start time of 8:30 a.m.

Director Muck announced that a TAMC Board Special Meeting would be held on February 9, 2022, at 8:30 a.m.

**7. ADJOURNMENT**

Chair Adams adjourned the meeting at 9:41 a.m.