

OVERALL WORK PROGRAM AGREEMENT (OWPA) for TAMC

FY: 2022-2023 OWP Board Approval Date: 26-Oct-22 Amendment #: 1

1. The undersigned signatory hereby commits to complete this Fiscal Year (FY) the Annual Overall Work Program (OWP), which has been approved by the Department of Transportation (Caltrans), Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) and is attached as part of this OWPA.
2. All of the obligations, duties, terms and conditions set forth in the Master Fund Transfer Agreements (MFTA) that was executed January 1, 2015 through December 31, 2024 with Caltrans are incorporated by reference as part of this OWPA for this FY.
3. Match amounts, sources, and eligibility for Regional Transportation Planning Funds listed below, must be in compliance with Federal, State, or contractually agreed upon requirements.
4. Subject to the availability of funds this FY OWPA funds encumbered by Caltrans include, but may not exceed, the following:

| Funding Source | MIN Required Match % | CURRENT FY Allocated Programmed Amount | CARRYOVER Programmed Amount | Toll Credit Match | Local/In- Kind Match | TOTAL Estimated Expenditures |
|-----------------------------------|----------------------------|---|-----------------------------------|----------------------|----------------------------|------------------------------------|
| FHWA PL (Toll Credit) | 11.47% | | | | | \$0.00 |
| FHWA PL (Local/In-kind Match) | 11.47% | | | | | \$0.00 |
| FTA 5303 (Toll Credit Match) | 11.47% | | | | | \$0.00 |
| FTA 5303 (Local/In-kind Match) | 11.47% | | | | | \$0.00 |
| FTA 5304 | 11.47% | | | | | \$0.00 |
| FHWA SPR | 20.00% | | | | | \$0.00 |
| RPA | 0.00% | \$422,000.00 | \$59,931.33 | | | \$481,931.33 |
| RPA Grants | 0.00% | | | | | \$0.00 |
| SHA Grants | 11.47% | | | | | \$0.00 |
| SB1 Formula & Competitive-WE 6730 | 16.00% | | \$572,311.28 | | \$109,011.67 | \$681,322.95 |
| PTA Adaptation | 11.47% | | | | | \$0.00 |
| Total Programmed Amount | | \$422,000.00 | \$632,242.61 | \$0.00 | \$109,011.67 | \$1,163,254.28 |

| Agency Certification of Programmed Funds | |
|---|------|
| The Agency certifies that programmed amounts are representative of eligible and approved activities. Any expenses in excess of available and programmed funds will be borne solely by the agency. | |
| Authorized Signature | Date |
| Todd A. Muck-Executive Director | |
| Printed Name and Title | |

| District Approval of Programmed Funds | |
|--|------|
| The District has reviewed and approves the OWPA as submitted. Programmed amounts are representative of eligible and approved activities and is consistent with all obligations as approved in the OWP. | |
| Authorized Signature | Date |
| | |
| Printed Name and Title | |

| (HQ Department of Transportation Use Only) | | | |
|---|-------------|------------------------|-----------------------------------|
| The total amount of all funds encumbered by this document are: \$ _____ | | | |
| Fund Title: _____ | Item: _____ | Chapter Statute: _____ | Fiscal Year: _____ |
| <i>Encumbrance Details:</i> | | | |
| Acct Line # | Project ID# | Amount \$ | Encumbrance Doc (Contract) Number |
| | | | |

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and expenditure purpose stated above.

Signature of Department of Transportation Resources/Accounting Office _____ Date _____

Revenue Budget Summary for Work Elements with Overall Work Program Agreement Funds: FY 2022-2023

| Work Element | Description | SB 1 Adaptation | SB 1 Sustainable Communities | FTA Section 5304 | FHWA SP&R | RPA | Other Local/State | Total |
|--------------|--|-----------------|------------------------------|------------------|------------|------------------|-------------------|--------------------|
| 1010 | Budget, Overall Work Program | \$0 | \$0 | \$0 | \$0 | \$55,000 | \$30,115 | \$85,115 |
| 1120 | Plans Coord -Leg Mon.-Interagency Liaison | \$0 | \$0 | \$0 | \$0 | \$218,507 | \$18,846 | \$237,353 |
| 4110 | Environmental Document Review | \$0 | \$0 | \$0 | \$0 | \$22,122 | \$8,929 | \$31,051 |
| 6140 | Bicycle/Pedestrian Planning | \$0 | \$0 | \$0 | \$0 | \$54,806 | \$24,949 | \$79,755 |
| 6220 | Regional Transportation Plan - Planning | \$0 | \$0 | \$0 | \$0 | \$23,212 | \$13,073 | \$36,285 |
| 6410 | RTIP/ Programming-Planning | \$0 | \$0 | \$0 | \$0 | \$64,551 | \$5,815 | \$70,366 |
| 6710 | Corridor Studies & Regional Roadway Planning | \$0 | \$0 | \$0 | \$0 | \$43,733 | \$0 | \$43,733 |
| 6729 | Salinas Safe Route to School Plan (1) | \$0 | \$0 | \$0 | \$0 | \$0 | \$95,742 | \$95,742 |
| 6730 | Salinas Valley Safe Route to School Plan (2) | \$0 | \$572,311 | \$0 | \$0 | \$0 | \$109,012 | \$681,323 |
| TOTAL | | \$0 | \$572,311 | \$0 | \$0 | \$481,931 | \$306,481 | \$1,360,723 |

Footnotes

- (1) WE 6729 has a total encumbered SB 1 funding amount of \$954,502. This is split between three fiscal years; 2019/20, 20/21, and 21/22. The grant must be completed by June 30, 2022. See WE 6729 for details
- (2) WE 6730 has a total encumbered SB 1 funding amount of \$664,127. This is split between three fiscal years; 2021/22, 2022/23 and 2023/24. The grant must be completed by June 30, 2024. See WE 6730 for details.

Bicycle and Pedestrian Planning, Education, and Improvements

Work Element Number: 6140

Project Manager: Janneke Strause

ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2022-2023

| EXPENDITURES | | | REVENUE | | |
|--------------|---------------|----------|--------------|------------------|-----------|
| Agency | Amount (\$) | Change | Source | Amount (\$) | Change |
| TAMC | | | TAMC | | |
| Personnel | 79,755 | - | State RPA | 54,806 | 16,198 |
| Contractual | - | - | Local | 24,949 | (16,198) |
| TOTAL | 79,755 | - | TOTAL | 79,755 | - |
| | | | | % Federal | 0% |

Project Description

This work element promotes coordination among agencies in the county regarding state and local plans for bicycle and pedestrian travel, and integrates plans for bicycle and pedestrian improvements with roadway and transit studies consistent with the adopted Regional Transportation Plan and Active Transportation Plan for Monterey County. Complete Streets policies developed for the Monterey Bay region are coordinated with other efforts undertaken in Work Element 6140 and will be used to assist cities and the County to incorporate Complete Streets policies into their general plan circulation element updates as required by Assembly Bill 1358. Activities provided include coordination and technical assistance to support inclusion and development of vehicle miles traveled reducing projects and programs in support the goals and objectives of regional and statewide policies. The Bicycle and Pedestrian Facilities Advisory Committee provides public engagement to identify system deficiencies and potential projects for inclusion in future plans. Project implementation tasks ineligible for Rural Planning Assistance funding are not included in this work element. Work Elements 6500 and 6550 focus on project implementation utilizing non-planning funds.

Previous and Ongoing Work

The Transportation Agency administers several programs to promote bicycle and pedestrian travel. The Agency’s Bicycle and Pedestrian Facilities Advisory Committee provides input on bicycle and pedestrian capital projects and funding programs in the county. The Agency also coordinates with member jurisdictions to fund and develop projects included in the 2018 Active Transportation Plan, an update of the 2011 Bicycle and Pedestrian Facilities Master Plan. The Agency also reviews and comments on local land use and transportation projects to ensure that needs for safe bicycle and pedestrian travel are considered, and help ensure that local projects reflect and support implementation of the 2018 Active Transportation Plan. In 2021, the Agency coordinated with Caltrans District 5 on implementation of the priority projects in the District’s Active Transportation Plan in order to enhance the bicycle and pedestrian system on the State Highway System in Monterey County. Agency staff will continue these efforts in 2022.

| Steps and Products | | | |
|---------------------------|---|---|------------------------|
| Task | Description | Deliverable | Completion Date |
| 1 | Integration of bicycle and pedestrian elements into corridor studies and project planning | Provide input and assistance to local, regional and state agencies on how to integrate bicycle and pedestrian features into roadway and land development projects promoting efficient regional system management. | 6/30/2023 |
| 2 | Staff support for the Bicycle and Pedestrian Facilities Advisory Committee | Completed Agenda Reports and Committee meeting minutes for monthly meetings excluding the months of July and December. | 6/15/2023 |
| 3 | Regional support to address bicycle facility needs submitted through TAMC's Bicycle Facility Service Request Form | Response to submitted requests | 6/30/2023 |
| 4 | Participate in city-led Bicycle and Pedestrian Planning efforts within the County | Engage in planning efforts to support integration of regional transportation goals and objectives to reduce vehicle miles traveled, and grow the County's bicycle and pedestrian network | 6/30/2023 |

Corridor Studies and Regional Multi-Modal Planning

Work Element Number: 6710

Project Manager: Doug Bilse

ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2022-2023

| EXPENDITURES | | | REVENUE | | |
|--------------|---------------|----------|------------------|---------------|----------|
| Agency | Amount (\$) | Change | Source | Amount (\$) | Change |
| TAMC | | | TAMC | | |
| Personnel | 43,733 | - | State RPA | 43,733 | 43,733 |
| Contractual | - | - | Local | - | (43,733) |
| | | | Safe | - | - |
| TOTAL | 43,733 | - | TOTAL | 43,733 | - |
| | | | % Federal | 0% | |

Project Description

This Work Element addresses the Transportation Agency for Monterey County's participation in studies that define and evaluate projects that enhance the integration and connectivity of the regional transportation system across and between modes, people, and freight. The Agency's focus includes studying projects and programs that increase capacity, safety, efficiency and mobility, preserving existing system infrastructure and support goods movement. This also includes coordinating with Caltrans and other stakeholders to plan and deliver regional priority improvement projects, and reviewing and commenting on Statewide plans and initiatives that effect the delivery of regional corridor projects and planning efforts. Work is intended to result in proposed improvements to transportation corridors that are fundable and deliverable, and consistent with regional transportation plans.

Previous and Ongoing Work

The Transportation Agency closely participates in the study and planning for roadway and rail improvement projects in order to integrate regional priorities into projects by Caltrans and the Transportation Agency member agencies. Significant successes has been made on corridor studies resulting in major Caltrans administered highway projects reaching the construction stage, including the US 101 Prunedale Improvement Project; US 101 San Juan Road Interchange Project; and US 101 – Airport Blvd. Interchange East improvements. Agency staff participated in the development of the Castroville Multimodal Project for the Caltrans Asset Management Pilot Project Program and in the development of Monterey-Salinas Transit's bus on shoulder and/or Monterey Branch Line right-of-way feasibility study that recommended the SURF! Busway project. Caltrans completed the Highway 1 Big Sur Travel Demand Management study in FY 2019-20 and work to implement the plan's results is ongoing work within this work element.

Ongoing work includes the US 101 South of Salinas study, the US 101 Business Plan, the Central Coast Zero Emission Vehicle Plan, and the Military Installation Compatible Use Study. Agency staff is also coordinating corridor planning efforts with Caltrans and a consultant corridor advisor, as well as reviewing and commenting on statewide plans and initiatives that will effect corridor planning, such as CAPTI and the Caltrans Systems Investment Strategy.

| Steps and Products | | | |
|---------------------------|---|--|------------------------|
| Task | Description | Deliverable | Completion Date |
| 1 | Participate in meetings, and review and comment on documents produced by partner agencies such as <i>Caltrans' US 101 Business Plan, the Central Coast Zero Emission Vehicle Strategy, and the Military Installation Compatible Use Study</i> | Comments, memos | 6/30/2023 |
| 2 | Continue work on the US 101 South of Salinas study | Comments, memos, staff reports, public outreach meetings, and final report | 6/30/2023 |
| 3 | Consult with partner agencies on corridor transportation issues and evaluate appropriateness of pursuing corridor studies | Draft objectives, schedule and deliverables | 6/30/2023 |
| 4 | Participate in freight planning and coordination monthly or as needed meetings with TAC, TAMC, AMBAG, Caltrans, others | Comments, memos | 6/30/2023 |
| 5 | Participate in route rescission discussions with Caltrans and impacted local jurisdictions | Comments, memos, staff reports, and public outreach meetings | 6/30/2023 |
| 6 | Participate with the Big Sur Byways organization working to implement recommendations from the Big Sur Transportation Demand Management plan. | Comments, memos, staff reports, and public outreach meetings | 6/30/2023 |
| 7 | Support expansion of the electric vehicle charging network in Monterey County in coordination with the Central Coast Coalition and other partners | Comments, memos | 6/30/2023 |

Salinas Valley Safe Route to Schools Plan

Work Element Number: 6730
Project Manager: Ariana Green

ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2021 - 2022

| EXPENDITURES | | | REVENUE | | |
|--------------|----------------|-----------------|------------------------------|------------------|-----------------|
| Agency | Amount (\$) | Change | Source | Amount (\$) | Change |
| TAMC | | | TAMC | | |
| Personnel | 12,251 | (10,909) | SB 1 Sustainable Communities | 91,816 | (81,752) |
| Contractual | 97,053 | (86,415) | Measure X - SRTS | 17,489 | (15,572) |
| TOTAL | 109,304 | (97,324) | TOTAL | 109,304 | (97,324) |
| | | | | % Federal | 0% |

ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2022 - 2023

| EXPENDITURES | | | REVENUE | | |
|--------------|----------------|---------------|------------------------------|------------------|---------------|
| Agency | Amount (\$) | Change | Source | Amount (\$) | Change |
| TAMC | | | TAMC | | |
| Personnel | 62,674 | 10,940 | SB 1 Sustainable Communities | 463,952 | 81,752 |
| Contractual | 489,650 | 85,473 | Measure X - SRTS | 87,461 | 14,661 |
| | | | Local | 911 | |
| TOTAL | 552,324 | 96,413 | TOTAL | 552,324 | 96,413 |
| | | | | % Federal | 0% |

| ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2023 - 2024 | | | | | |
|--|--------------------|---------------|------------------------------|--------------------|---------------|
| EXPENDITURES | | | REVENUE | | |
| Agency | Amount (\$) | Change | Source | Amount (\$) | Change |
| TAMC | | | TAMC | | |
| Personnel | 14,408 | | SB 1 Sustainable Communities | 108,359 | |
| Contractual | 114,591 | | Measure X - SRTS | 20,640 | |
| TOTAL | 128,999 | | TOTAL | 128,999 | |
| | | | | % Federal | 0% |

| ESTIMATED EXPENDITURE AND REVENUE SUMMARY (FY 21/22 - 23/24) | | | | | |
|---|--------------------|---------------|------------------------------|--------------------|--|
| EXPENDITURES | | | REVENUE | | |
| Agency | Amount (\$) | Change | Source | Amount (\$) | |
| TAMC | | | TAMC | | |
| Personnel | 89,334 | | SB 1 Sustainable Communities | 664,127 | |
| Contractual | 701,294 | | Measure X - SRTS | 125,589 | |
| | | | Local | 911 | |
| TOTAL | 790,628 | | TOTAL | 790,627 | |

Project Description

This project aims to provide a regional safe routes to school plan for four historically underserved rural cities in the Salinas Valley in Monterey County. The Salinas Valley Safe Routes to School Plan will include all the K-12 public schools in five school districts in the cities of Gonzales, Soledad, Greenfield and King City (22 schools total) serving a total of 15,927 students.

In addition to leading a robust public engagement process that will result in a plan with infrastructure and non-infrastructure recommendations, including piloting a Participatory Budgeting Process. The Participatory Budgeting process will more deeply engage community members by empowering them to define and prioritize quick-build projects to be implemented in their city immediately following the adoption of the Plan. Four on-street ‘pop-up’ demonstrations (one in each city) will allow community members to physically walk, bike and drive through a proposed street design and let the planning team know if they want the improvements to be made permanent. This proposal will test a new kind of immersive planning process that will enable more immediate project implementation and create the robust and engaged community networks necessary to support future safe routes to school programs and projects. This plan will provide the basis for future investments in infrastructure by the local Measure X Safe Routes to Schools program, the SB 1 local road rehabilitation program, and the infrastructure portion of the Active Transportation Program. Founded on a public partnership, this plan will involve active participation by parents, school administrators, neighbors, City staff and officials, County Public Health, community advocacy groups and students from twenty-two K-12 schools.

OVERALL PROJECT OBJECTIVES:

- Identify greatest barriers for active trips to school (walk, bike, skateboard & scooter).
- Identify improvements that would increase pedestrian and bicyclist safety.
- Identify low cost, community-led solutions to increase school-based active trips.
- Identify barriers to public transit and carpooling to schools.
- Identify low cost and community led non-infrastructure solutions to traffic congestion at schools.
- Produce a plan to guide future infrastructure improvements that reduce school-based traffic congestion and increase safe, active and sustainable transportation to and from school.
- This project will directly support the Sustainability, Mobility, Safety, Health and Social Equity goals of this grant program.

Previous and Ongoing Work

Work on the plan will be initiated in the second quarter of fiscal year 2021/2022. The study's schedule spans three fiscal years. All work products funded by the SB 1 Sustainable Communities Competitive grant must be completed by February 29, 2024 and final invoice must be submitted by April 29, 2024.

Steps and Products

| <i>Task</i> | <i>Description</i> | <i>Deliverable</i> | <i>Completion Date</i> |
|-------------|------------------------|--|------------------------|
| 1 | Project Administration | Kick-off with Caltrans meeting notes; Quarterly invoices and back-up documentation, quarterly progress reports | 4/29/2024 |

| | | | |
|---|--|--|------------|
| 2 | Existing Conditions | Survey results, mode results, crash data and data analysis | 11/30/2022 |
| 3 | Coordination | Log of Meetings and contacts | 2/29/2024 |
| 4 | Community Engagement | Community Engagement Strategy, outreach kit, project website, school site maps and data, flyers, sign-in sheets, log of contacts, presentation materials, flyers, communications materials and attendance sheets. | 2/29/2024 |
| 5 | Steering Committee & Participatory Budgeting | Contact list, Committee Guidelines, meeting agendas, presentations, project handouts, meeting notes, participatory budget guidelines, recommended list of quick-build projects and implementation strategy. | 2/29/2024 |
| 6 | School Site Audits & Recommendations | Participant list, summary map and comments from parent meetings, notes and photos from audits, barrier list for each school, draft non-infrastructure recommendations list, draft infrastructure recommendations list, compiled recommendations list, presentations, meeting minutes and agendas, revised draft recommendations list | 6/30/2023 |
| 7 | Pop-Up Infrastructure Demonstrations | Maps of demonstration site locations, drawings, materials list, permits and sign plan, informational flyers, social media posts, volunteer recruitment lists, pictures, notes, community surveys, bike and pedestrian counts, summary of pop-up demonstration events | 6/30/2023 |
| 8 | Draft and Final Plan | Draft Plan, Public Review – list of comments, Final Plan that includes a summary of next steps towards implementation, credits FHWA, FTA, and/or Caltrans on the cover or title page, submitted to Caltrans in an ADA accessible electronic copy. | 12/31/2023 |
| 9 | Board Review/Approval & Project Implementation | Board Agenda, presentation materials, meeting minutes with board acceptance/approval, press release. | 2/29/2024 |