

**TRANSPORTATION AGENCY FOR MONTEREY COUNTY (TAMC)
Bicycle and Pedestrian Facilities Advisory Committee**

Draft Minutes of April 5, 2023

Held at the Transportation Agency for Monterey County Office
55-B Plaza Cir., Salinas CA 93901

Voting Members	SEP 22	OCT 22	NOV 22	DEC 22	JAN 23	FEB 23	MAR 23	APR 23
Eric Petersen, District 1	P	P	P	N	C	P	P	P
Pete Scudder – District 2 <i>(David Tavarez)</i>	P	P	P	O	A	P	E	P
Mike Novo – District 3, Chair	P	P	P		N	P	P	P
Jeff Wriedt, District 4 <i>(Frank Henderson)</i>	P	P	P	M	C	P	P(A)	P
Martin Wegenstein, District 5, Vice Chair <i>(Jeff Lindenthal)</i>	P(A)	P	P(A)	E	E	P	E	E
D. L. Johnson, Carmel-By-The Sea	P	P	-	E	L	P	P	E
Celine Pinet, Del Rey Oaks	P	P	P	T	L	-	-	P
Gonzales - Vacant	-	-	-	I	E	-	-	-
Ernest Gallardo, Greenfield	E	P	P	N	D		P	P
King City – vacant	P	P	P	G		P		-
Marina - Vacant	-	-	-			P		-
Gino Garcia, Monterey <i>(Abby Ostovar)</i>	P	P	P			P	P	P
Katie Stern, Pacific Grove <i>(Jung Hwa Kim)</i>	P	P	P			E	P	P
Chris Flescher, Salinas <i>(Mark Lasnik)</i>	P	P	P			P	P	P
Elizabeth (Libby) Sofer, Sand City	E	P	E			-	P	E
Ralph Wege, Seaside <i>(Jan Valencia)</i>	P	P	P			P	-	P
Soledad - Vacant	-	-	-			-	-	-
Marzette Henderson, Monterey Salinas Transit		P	P			E	P	P
Vera Noghera, Velo Club of Monterey <i>(Alex Capelli)</i>	P(A)	E	P			P	P	-
N. County Recreation & Park District - Vacant	-	-	-			-	-	-
Salinas Public Works - Vacant	-	-	-			-	-	-
Monterey County Public Works – Vacant	-	-	-			-	-	-
Caltrans - District 5 - Vacant	-	-	-			-	-	-
Miranda Taylor, AMBAG <i>(Will Condon)</i>	P	P	P			P	P	P
CSUMB -vacant	P	P	E			P	-	-

E – Excused

VC – Video Conference

P(A) – Alternate

TC – Teleconference

A - Absent

TRANSPORTATION AGENCY STAFF	SEP 22	OCT 22	NOV 22	DEC 22	JAN 23	FEB 23	MAR 23	APR 23
Todd Muck, Executive Director	E	P	P			P	E	-
Ariana Green, Principal Transportation Planner	E	P	E			-	P	-
Maria Montiel, Administrative Assistant	P	P	P			P	PV	P
Mike Zeller, Director of Programing and Project Delivery	E	E	P			-	P	-
Laurie Williamson, Senior Engineer	E	-	P			-	-	-
Christina Watson, Director of Planning	P	P	P			-	P	P (VC)
Janneke Strause, Transportation Planner	P	P	P			P	E	P
Aaron Hernandez, Assistant Transportation Planner	P	-	-			-	-	P (VC)
Alissa Guther, Assistant Transportation Planner	-	P	-			P	-	P
Doug Bilse, Principal Engineer	P	-	-			P	-	P
Jeff Kise, Director of Finance & Administration							P (VC)	-
OTHERS PRESENT:								
	Hans Hoffman	Public		Mark Chafee		Velo Club		

1. Chair Novo called the meeting to order at 6:00 p.m. A quorum was established, and Maria Montiel took roll call.

2. **PUBLIC COMMENTS**

None.

3. **BEGINNING OF CONSENT AGENDA**

M/S/C Wriedt/Wege/unanimous

3.1 Approved minutes of the Bicycle and Pedestrian Facilities Advisory Committee meeting of March 1, 2023.

END OF CONSENT AGENDA

4. SALINAS VALLEY SAFE ROUTES TO SCHOOL PLAN AND PARTICIPATORY BUDGETING

The Committee received a presentation on the progress of the Salinas Valley Safe Routes to School Plan and the Participatory Budgeting process.

Janneke Strause, Transportation Planner reported that the Transportation Agency, Monterey County Health Department, Ecology Action and the cities of Gonzales, Soledad, Greenfield and King City have partnered to develop the Salinas Valley Safe Routes to School Plan. She noted that the planning effort for Greenfield kicked-off in February 2022. The team has reviewed existing planning documents relevant to safe routes to schools to ensure consistency with existing plans and projects. In conclusion Ms. Strause noted that the team visited each of the school sites to observe the morning drop-off or afternoon pick-up and note any infrastructure deficiencies and/or dangerous behaviors. She mentioned that Transportation Agency will provide up to 250,000 in funding in the Spring 2023 for the cities.

In conclusion Ms. Strause noted that all of the input from community members and data collected were used to develop draft recommendations for each of the cities in the Plan. She noted that an important piece of the Salinas Valley Safe Routes to School Plan is a participatory budgeting process that is designed to fast-track funding and implementation of safe routes to school projects that are meaningful to community members. She mentioned that all cities will go through a ballot process and the Steering Committee will review the results and recommend to the City Council for approval for the grant funding. She said the first city to complete a participatory budgeting process was Greenfield and all four projects recommended by the Steering Committee were approved by the Greenfield City Council in Spring 2023. She noted that Soledad kicked off this past October and is currently recruiting for King City. Ms. Strause noted that Gonzales will start in the fall of this year and the temporary demonstration is up April 7 through June 30th.

5. HIGHWAY DESIGN MANUAL OVERVIEW FOR BICYCLE FACILITIES

The Committee received a presentation on Highway Design Manual emphasizing best practices for bicycle facilities on public rights of way.

Doug Bilsle, Principal Engineer reported that the Highway Design Manual is published by Caltrans and is intended to establish uniform policies and procedures to carry out the state highway design functions. He noted that the standard, procedures, and requirements established in the Highway Design Manual (HDM) are often applied by other agencies to design facilities on public roads that are not highways. He noted that we must comply with the California Vehicle Code (CVC) and design work must be consistent with California MUTCD. That means that the Highway Design Manual can sometimes override guidelines developed by the National Association of City Transportation Officials (NACTO) and American Association of State Highway and Transportation Organizations (AASHTO):

Mr. Bilse noted that it is important to realize that the Highway Design Manual uses the word “shall” to indicate a requirement that must be followed, and the word “should” is used to indicate a situation that is recommended, but not required. He also noted that the following guidance from the Highway Design manual should be used when reviewing plans:

- Sidewalks are not to be designated for bicycle travel
- The surface to be used by bicyclists should be smooth, free of potholes, and with uniform pavement edges
- Drainage inlet grates, manhole covers, etc., should be located out of the bicyclist’s travel path when possible
- Driveways should avoid a vertical lip from the driveway to the gutter

6. ANNOUNCEMENTS AND/OR COMMENTS

Chair Mike Novo requested a pedestrians best practices presentation for a future meeting date.

Doug Bilse noted that Transportation Agency staff can bring a roundabouts presentation to a future meeting date.

Alissa Guther announced the Move It Monterey County Spring challenge that is going on from April 1 to May 5. She noted that individuals, teams, schools, worksites, families, and friends can register to win prizes.

Committee member Eric Peterson announced that former TAMC staff member Grant Leonard is working for the City of Salinas.

Committee member Miranda Taylor announced that the Public Participation Plan Survey is out for public input. For more information visit ambag.org. She noted that she will be presenting at tomorrow’s Transportation Agency Technical Advisory Committee.

Janneke Strause noted that the next committee meeting will be held at the Sand City Chambers.

Committee member Ernie Gallardo asked for a California High Patrol representative to attend a future meeting.

7. ADJOURNMENT

Chair Novo adjourned the meeting at 7:30 p.m.